

DATA PROTECTION ACT 2018

eLearning training



#DemonstratingaDefence



The Data Protection Act 2018 takes a risk based approach on how you think about and justify how and why you use data.



The law applies to any 'processing of personal data' and will catch most businesses and organisations, whatever their size.



Our 'Data Protection' e-Learning course is designed to provide training to your staff on the legislation and support your defence should an incident or breach occur in your organisation.

FOR MORE INFORMATION

ENQUIRIES

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LONDON

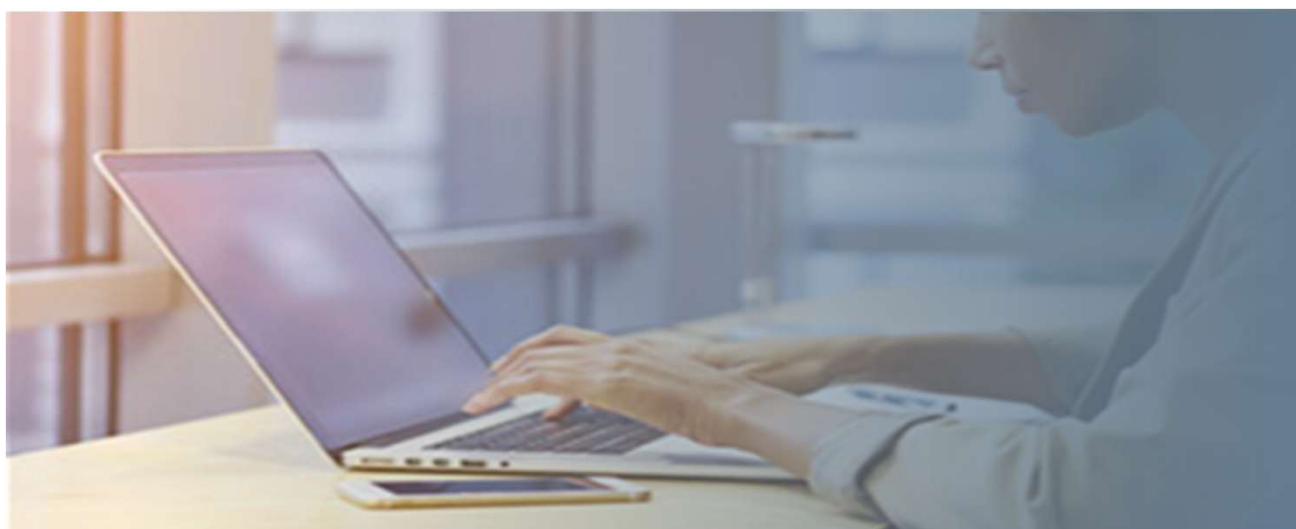
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Data Protection e-Learning - FAQs

1 WHO SHOULD DO THE TRAINING IN MY ORGANISATION?

The majority of businesses hold information about people for any business or other non-household purpose.

The law applies to any 'processing of personal data', and will catch most people and organisations, whatever their size.

2 IS IT APPLICABLE TO MY BUSINESS?

YES - the legislation applies to all businesses whatever their size or industry sector.

3 HOW LONG DOES THE TRAINING LAST?

We have a **LIGHT** online version which takes 10-15 minutes. This does not include an assessment.

The **STANDARD** version (that can also be customised as needed) is typically aimed at those who can influence financial transactions in your business. This takes circa 30-40 minutes, including a pass/fail test at the end (that is retaken until a pass is established).

4 WHAT IT IS IT BUILT IN?

The training is built in Articulate Storyline 360. This is an eLearning authoring software package and works on almost all Learning Management Systems (LMS).

The training is issued to you in html5 format based in SCORM 1.2. This also makes it mobile and tablet ready.

A webversion is also available.

5 WHERE CAN I FIND MORE INFORMATION AND CAN I SEE A DEMO?

Please click here to purchase, for more information or access a short online demo: <https://store.bdo.co.uk>

Alternatively, reach out to one of the contacts overleaf for a full demo or any questions including about customisation.

6 WHAT'S IN THE TRAINING?

- ▶ Sets out the background to Data Protection Act 2018.
- ▶ Describes how we should collect and handle personal data about everyone whose data we process, as well as how this legislation is applicable in your day-to-day role.
- ▶ Includes case studies and practical examples, including examples of incidents and breaches which should be reported.
- ▶ Includes interactive example which must be answered correctly to complete the module.
- ▶ Includes multiple choice questions as an assessment at the end of the training.

7 CAN THE TRAINING BE CUSTOMISED?

YES - we offer a **CUSTOMISED** version and this can include your company name, logo and relevant images as well as relevant case studies and details of your own data protection mechanisms. You can also embed relevant policies and procedures within the actual training module.

8 HOW MUCH DOES IT COST?

1) UPFRONT COST (EXCLUDES VAT)

- **STANDARD** - recommended for businesses with more than 25 people (published as a SCORM or webversion): £2,750
- **LIGHT TOUCH** (published as a SCORM or weblink): £1,750

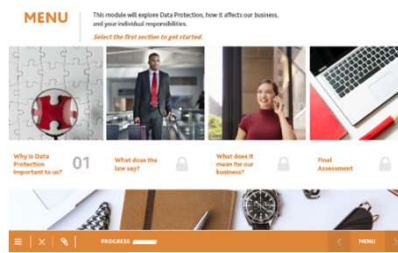
Both offered with no cap on users (ie no added cost per user).

- **CUSTOMISED** version costs from £3,750-£12,000 depending on number of users + customisation. Most < £6,000

2) ANNUAL LICENCE

There is an annual licence cost of £875 for **LIGHT TOUCH** and £1,375 for **STANDARD** and **CUSTOMISED**. For your first year, this is included in the upfront cost so you will not be charged for another 12 months.

Every 12 months after the end of the month of purchase, you will receive a new training file (updated as appropriate), together with invoice. You can opt out by email at any time.



IDENTIFY THE BREACH

Let's start with a game.

Welcome to your office, the place where the most common data protection breaches occur. You might not realise, but the most seemingly simple of tasks could lead to potentially serious breaches of personal data. It's your job to find out what's going on in your office and judge if the scenarios you are presented with are a threat that could lead to a data protection breach. *Click on the forward slider arrow to see how to play the game.*



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